



RABIA S. AWAN, M.D.
FAMILY PRACTICE / PEDIATRICS / SLEEP DISORDERS
1503 SAINT GEORGE AVE. STE. 101
COLONIA, NJ 07067
TELEPHONE: (732) 499-9449

POLICIES

Late Cancellation:

If you are unable to keep your appointment, please call and give the office 24 hours notice. Failure to do so would result in a charge of \$50.

No-Show for an appointment:

If you do not show up for your scheduled appointment there will be a charge of \$50.

Requesting a letter:

A charge of \$25 will be issued to you, more depending on the contents of the letter.

Medical Records:

If you request copies of your medical records, a charge will be due upon the completion of your request and/or depending on the size of the chart.

Completing Medical Forms:

If you request forms to be completed by Dr. Rabia Awan a payment of \$25 should be sent to the office.

Bounce Check:

If your check bounces, you will be charged any bank charges incurred by Dr Rabia Awan, and in addition Dr. Rabia Awan will **ONLY** take cash from you from then on.

Medical Report:

A charge of \$100 will be issued if you request for an adult medical report.

Thank you for understanding in this matter.

Signed: _____